



**THE ASKA CO-OPERATIVE SUGAR INDUSTRIES LTD.**

P.O.: Nuagam, (Aska)- 761111, Dist- Ganjam, State- Odisha.

Email id.: askasugar@yahoo.co.in

GSTIN : 21AAAAT5989L1ZO

Letter No. :Mktg/ 2023.

Date: 10/12/2025.

### SHOR TENDER CALL NOTICE

Sealed tenders are invited from labour contractor/bidders having required licenses and interested in taking up the following works for one year i.e. from 01/01/2026 or from the date of commencement of crushing season 2025-26 whichever is earlier up to 31/12/2026.

#### SPECIFICATION OF WORK

1. The lifting of sugar bags from sugar house to go-downs and stacking the same up to 22 layers in go-down.
2. Loading of sugar bags from go-downs to vehicles at the time of issue during season 2025-26 and off season 2026.

The tenders in sealed packet should reach to the Managing Director, Aska Co-operative Sugar Industries Ltd. Aska, Ganjam, Pin-761111. Through Registered Post /Speed Post only till 05:00 PM of 23 / 12/2025. The Technical Bid & Financial Bid will be opened at 4:00 PM on 24 / 12 /2025. There shall be two phase evaluation of Tender (a) Technical Bid & (b) Financial Bid. Tender for Technical bid with required document should be sent in a sealed cover super scribing "Technical Bid" another separate sealed cover super scribing "Financial Bid" in the prescribed form and both sealed covers should be placed in another bigger sealed cover super scribing, "TENDER FOR SUGAR BAG STACKING & LOADING ON THE VEHICLE.

Tender paper may be down loaded from the website of ACSI ltd., [www.askasugar.com](http://www.askasugar.com) and the cost of tender paper of Rs.590/- (Rupees Five Hundred Ninety) only including GST need be paid through Demand Draft in favour of "The Aska Co-operative Sugar Industries Ltd." Payable at Aska.

The tender should accompany with a Bank Draft of Rs.10,000/- (Rupees Ten Thousand) only towards Earnest Money Deposit through Demand Draft in favour of "The Aska Co-operative Sugar Industries Ltd. Aska, Payable at Aska. The existing Contractor does not required to deposit EMD but a letter should be attached in the technical bid stating that the SD amount with ACSI Ltd.,

#### The following documents shall be accompanied with the Technical Bid.

1. Cost of Tender Paper Rs.590/- (Rupees Five Hundred Ninety ) only non refundable in shape of Bank Draft in favour of the Aska Co-operative Sugar Industries Ltd., on any nationalized bank, Payable at Aska.
2. The EMD of Rs.10,000/- (Rupees Ten Thousand) only in shape of Bank Draft drawn in favour of the Aska Co-operative Sugar Industries Ltd., on any nationalized bank, Payable at Aska, refundable to the renderer without interest after successful completion of work.



3. Photocopy of the Valid Labour License.
4. Photocopy of the PF Registration No.
5. Photocopy of the PAN card.

**Financial Bid:**

1. The rate per 50 KG Bag should be mentioned in the prescribed format.

**Terms & conditions:**

1. The Contractor should keep his men available round the clock as per requirement of the works and follow the timings prescribed by the Industry.
2. Stacking of sugar bags have to be done properly so that proper counting can be done. If the stacking is not done properly then restacking should be done by him without any extra charge.
3. Wastage of sugar should be avoided at the time of lifting, stacking and loading. Any sugar spilled should be collected and the sugar house should be kept clean at all times.
4. No vehicle will be permitted to go inside the godown for loading of sugar bags. The loading of sugar bags shall be attended allowing the truck to the gate.
5. The Contractor should arrange to deposit the P.F. dues of his labourers engaged for the work with the P.F. Authorities according to the P.F. Rules & submit the ECR chalan for release of payment.
6. Security Deposit @5% of bill and Income Tax as per rule will be deducted from the gross amount of the bill. The Contractor will be paid his bill once in a month i.e. after end of the month. The security deposit may be released after successful completion of the work assigned. The security deposit shall not carry any interest, and no interest shall be paid on S.D deposited with us.
7. The Contractor should maintain discipline among his own workers and their behaviors to our employees should be cordial always. The workers should not report for stoppage of works at any stage and at any time by any sort of nuisance. In case they bring any loss by their action as above, the entire loss shall be recovered from him.
8. The contractor shall arrange to ensure strict compliance to the provisions of the Labour Laws as required and shall submit a copy of Labour License along with tender paper.
9. The contractor must have valid labour license and ensure to submit insurance copy of labour on getting this work order.
10. The contractor must have been registered with P.F organization and no dues should be outstanding against the contractor pertaining to previous work payable to the PFO in respect of persons engaged for work.
11. The contractor shall not engage any person against whom criminal proceedings has been filed / pending in any court.
12. The Industry reserves the right to cancel any or all tender at any stage without assigning any reason.
13. In case of any failure to abide by the conditions the money so deposited shall be forfeited without any reference or notice. The authority reserves the right to reject / cancel all or any tender at any stage without assigning any reason thereof.

14. The Contractor has to make insurance for the workmen engaged and he is fully responsible for any accident / injure / loss occurs to them during execution of above job.
15. The Contractor has to submit the list of manpower details, adhar proof of all labours duly attested by the contractor & insurance paper in the security officer of the industry for issue of identity card for identification at factory gate & concerned department.
16. Payment will be made monthly basis (Each calendar month upon receipt of bill along with required proof). GST will be paid extra upon receipt of GST bill (if applicable).
17. Any future addition/corrigendum will be published only in website [www.askasugar.com](http://www.askasugar.com).
18. Dispute ( if any) will be reoffered to the Registrar of Co-operative Societies, Odisha, Bhubaneswar jurisdiction only.

  
Managing Director

Memo No: Mktg/2024 Date: 10 / 12 / 2025.

Copy to General Office Notice Board / Time Office Notice Board/ Computer Programmer for information of public.

  
Managing Director

Memo No: Mktg/2025 Date: 10 / 12 / 2025.

Copy to the Chief Engineer/ Accounts officer/ Store Keeper/ Security Officer for information and necessary action.

  
Managing Director



### TECHNICAL BID

To,

The Managing Director,  
Aska Coop. Sugar Industries Ltd,  
Nuagam, Aska

We/I have gone through your Short Tender Call Notice under No.Mktg./\_\_\_\_\_ Dated:\_\_\_/12/2025. regarding **SUGAR BAG STACKING & LOADING ON THE VEHICLE** and submit the following document for Technical bid.

- I. Cost of Tender Paper Rs.590/- (Rupees Five Hundred Ninety) only non refundable in shape of Bank Draft in favour of the Aska Co-operative Sugar Industries Ltd., on any nationalized bank, Payable at Aska.
- II. The EMD of Rs.10,000/- (Rupees Ten Thousand) only in shape of Bank Draft drawn in favour of the Aska Co-operative Sugar Industries Ltd., on any nationalized bank, Payable at Aska, refundable to the tenderere without interest after successful completion of work.
- III. Photocopy of the Valid Labour License.
- IV. Photocopy of the PF Registration No.
- V. Photocopy of the PAN card.
- VI. (Copies at Sl no - iii to v be Self attested)

Full Signature of the Tenderer

Mobile No.\_\_\_\_\_

Email ID\_\_\_\_\_

Name & Address

Sri \_\_\_\_\_

Village \_\_\_\_\_ Post: \_\_\_\_\_

Via \_\_\_\_\_ Dist: \_\_\_\_\_

### FINANCIAL BID

FINANCIAL BID

To,

The Managing Director,  
Aska Coop. Sugar Industries Ltd,  
Nuagam, Aska

We/I have gone through your Short Tender Call Notice under No.Mktg./\_\_\_\_\_ Dated:\_\_\_/12/2025. Regarding **SUGAR BAG STACKING & LOADING ON THE VEHICLE** and submit the rate as follows.

Slno	SCOPE OF WORK	RATE QUOTED (Rs.) PER BAG (50kg) (Excluding GST)
1.	The lifting of sugar bags from sugar house to go-downs and stacking the same up to 22 layers in go-down.	
2.	Loading of sugar bags from go-downs to vehicles at the time of issue during season 2025-26 and off season 2026.	

(GST extra will be paid if applicable)

Full Signature of the Tenderer

Mobile No.\_\_\_\_\_

Email ID\_\_\_\_\_

Name & Address

Sri \_\_\_\_\_

Village \_\_\_\_\_ Post: \_\_\_\_\_

Via \_\_\_\_\_ Dist: \_\_\_\_\_